



NEW ZEALAND INSTITUTE OF
ARCHITECTS
I N C O R P O R A T E D

The New Zealand Institute of Architects in association with Red Gravel Publications has developed the NZIA Practice Manager software programme. This is an innovative, quality assurance program which has been developed for NZIA members to assist in not only improving the commercial performance of their practice, but also to protect themselves and their practice from litigation.

NZIA Practice Manager takes an individual project through the initial Design and Approval process and continues through to the Procurement and Contract Administration phases. This is done by using a series of formalised procedures, fully customisable pro forma documents and check lists and all within the parameters of the various legislative and industry guidelines and methodology.

Implementing the program into the practice features benefits such as:

- Potential for Premium Discounting of PI Insurance and/or other benefits by NZACS
- Errors and omissions in documentation minimised
- Increased quality in design and documentation
- More time to explore design options by senior staff
- Greater ownership of tasks by staff and therefore increased accountability
- Reduction in misunderstandings between architect, client & builder
- Excellent education tool for all staff
- Increased profits and business growth

NZIA Practice Manager is suitably priced and it has the full endorsement of the New Zealand Institute of Architects and we encourage all our members to implement this programme into their respective organisations.

The programme is also fully supported and endorsed by NZ Architects Co-operative Society as offering a significant risk management facility with associated benefits to practices in both general efficiency and shelter from the distress and cost associated with PI claims.

Chief Executive